**SCHULENBURG JR. LIVESTOCK SHOW SUPPORTERS**

**CONSTITUTION AND BY-LAWS**

**ARTICLE I**

**GENERAL**

**NAME:** The name of this organization in the Schulenburg Jr. Livestock Show Supporters.

**PURPOSE:** The purpose of the Schulenburg Jr. Livestock Show Supporters is to promote community pride, enhance the learning environment, and assist in the support for stock show equipment, stock show operations and scholarships to participants of the annual Schulenburg Jr. Livestock Show.

**ARTICLE II**

**MEMBERSHIP**

**MEMBERSHIP:** This organization is open to all persons willing to assist the Schulenburg Jr. Livestock Show in achieving its goals set forth by the Schulenburg Jr. Livestock Show Supporters.

**ARTICLE III**

**ELECTION AND DUTIES OF OFFICERS**

**ELECTION OF OFFICERS:** A president, vice-president, secretary, treasurer, and a reporter shall be elected from the general membership. The election of President and treasurer will be held on odd numbered years, while the Vice-president, Secretary and Reporter elections will be held on even numbered years. The term for each office is two years beginning:

* With the even year election of Secretary, Vice-president and Reporter, and
* With the odd year election of President and Treasurer.

The term of office shall begin July 1 and end June 30, which shall also be the fiscal year. These officers and the Ag Science teachers shall compose the executive committee.

**DUTIES OF THE PRESIDENT:** The president shall preside at all meetings, appoint all committees, call special meetings if necessary, serve on the budget committee, consult with the executive committee regarding expenditures and/or requests that were not approved by the general membership, and co-sign all drafts drawn on the Schulenburg Jr. Livestock Show Supporter funds.

**DUTIES OF THE VICE-PRESIDENT:** The vice-president shall preside at meetings in the absence of the president. The vice-president shall assume the office of president in the event of a vacancy prior to the end of the current term of office. Any vacancy in the office of vice-president shall be filled by membership election.

**DUTIES OF THE SECRETARY:** The secretary shall maintain an accurate record of all meetings, handle the correspondence of the organization, maintain records of attendance, and insure that all business is conducted in conformity with this Constitution and By-Laws. Any vacancy in the office of secretary shall be filled by membership election.

**DUTIES OF THE TREASURER:** The treasurer shall receive, deposit, and account for all Schulenburg Jr. Livestock Show Supporters revenue. He/she shall co-sign all drafts drawn on the organization funds. An accounting of all revenue and expenditures shall be made at all meetings of the general membership and executive committee. A complete financial statement showing revenue received and money paid out shall be available upon request. Any vacancy in the office of treasurer shall be filled by membership election.

**DUTIES OF THE REPORTER:** The reporter shall manage the publicity of the organization. Any vacancy in the office of reporter shall be filled by membership election.

**ARTICLE IV**

**AMENDMENTS**

**BY-LAW CHANGE:** These by-laws may be amended at any regular meeting of the organization by a two-thirds (2/3) vote of the members present and voting, provided notice of the proposed amendment has been announced prior to the meeting.

**ARTICLE V**

**MEETINGS**

The Schulenburg Jr. Livestock Show Supporters shall meet at a time and place as is determined by the president and/or executive committee and/or the general membership. The meetings shall include both a reading of the minutes of the previous meeting and a treasurer’s report. Meetings shall be announced thru the Schulenburg Sticker.

All business shall be conducted according to Robert’s Rules of Order. The president shall be familiar with Constitution and the By-laws, and shall rule on any point of order.

**ARTICLE VI**

**DUTIES OF THE ORGANIZATION**

The duty of the organization is to generate funds to support scholarships to be distributed to graduating seniors who have participated in the Schulenburg Jr. Livestock Show as outlined in the scholarship guidelines and to support Agriculture Education; providing funds of the organization are sufficient and pending the executive committee’s approval.

**ARTICLE VII**

**BUDGET**

The Schulenburg Jr. Livestock Show Supporters will maintain a $2000.00 balance in the operating fund. Any balance over $2000.00 will be put into the scholarship fund. In the event that money needs to be allocated for alternate usage, a proposal must be made and voted on and approved by two-thirds (2/3) of the members present and voting.

**ARTICLE VIII**

**RATIFICATION**

This constitution and by-laws shall go into effect following the presentation for discussion at a regular meeting of the general membership and a majority vote is required for approval.

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DATE

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PRESIDENT

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SECRETARY